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MINUTES OF GEOGRAPHIC AREA STAFF MEETING, 11 OCTOBER 1954.

PRESENT: [REDACTED]

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[REDACTED]

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25X1A9A 2. [REDACTED] reported that we must prepare a detailed plan for wartime emergency. The plan should present our concepts of geographic research in such wartime emergency, indicating probable trends, types of work, and staff requirements.

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25X1A9A 3. [REDACTED] questioned the status of the vital storage program. [REDACTED] reported that D/GG now depends almost entirely on OCD's vital storage program. The other divisions reported that they make periodic shipments on a fairly routine basis. [REDACTED] commented that coverage is probably not complete and that a re-examination of the vital storage program is needed. [REDACTED] also commented on discussions several months ago concerning emergency reproduction equipment which would be needed to properly utilize vital storage materials.

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25X1A9A 4. [REDACTED] questioned the initiation memorandum on the Bulgarian Gazetteer Project. [REDACTED] commented that precedents exist, such as the gazetteer of the Middle East Oil Industry and the list of administrative divisions of the USSR. Bulgaria has been inadequately treated [REDACTED] a gazetteer to their specifications have been unsuccessful. [REDACTED] also commented that this gazetteer project is contingent on unlearned personnel being available to do the work, and that the project was approved in order to utilize such manpower.

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25X1A9A 5. [REDACTED] asked about the status of provisional clearance, and it was reported that only two people have received provisional clearance and neither of them would accept it.

25X1A9A 6. [REDACTED] reported on a conversation with [REDACTED] concerning career service. [REDACTED] indicated that short careers of only four or five years for women employees will be considered "careers." This means that married women who expect to stop working in a few years can sign the career service application, so long as they do not intend to quit CIA to work for some other outfit. [REDACTED]

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[REDACTED]  
[REDACTED]  
[REDACTED]

25X1A9A 8. [REDACTED] commented that G-2 now evinces interest in acting as coordinator of all Army contributions to Chapter IX, MIS. This will cause delay in receipt of Army contributions. [REDACTED] suggested that the situation be discussed with [REDACTED] 25X1A9A 25X1A9A

25X1A9A 9. [REDACTED] suggested that the timely MR article on Quemoy brings up the idea of using such articles as quick briefing papers for the DDI and the DCI. Such an article would be prepared as a geographic brief on a subject of high current interest and would be forwarded instantly as a briefing paper. Then the article could be incorporated into the next MR in routine fashion.

25X1A9A 10. [REDACTED] reported that considerable low quality reproduction work has been received lately, and that Reproduction blames the low quality on the pressure by the AD/RR to get ORR materials out as fast as possible.

25X1A9A 11. [REDACTED] said that the OSI move has resulted in the allocation of adequate space for the Special Support Branch but that he has heard nothing recently about the Graphics merger. [REDACTED] 25X1A9A commented that [REDACTED] has been handed the problem of the Graphics merger and will confer with [REDACTED] 25X1A9A

25X1A9A 12. [REDACTED] commented that graphics requests for the Clark Committee have died down.

25X1A9A 13. [REDACTED] commented that the Map Library is becoming more strict on loan limits. A time limit of two months, plus one month renewal, has been placed on BGN. A two month check on classified map loans to D/GG may have to be placed. 25X1

[REDACTED]

[REDACTED]  
[REDACTED]

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25X1A9A \* 19. [ ] stated that the instruction concerning the Fitness Report has now been distributed. Each division chief should study it thoroughly, and then have a meeting with supervisors to make sure they all know their part. The Fitness Report must be properly used, otherwise it could have profound effects on morale. Within ORR the Reports will be shown to individuals concerned, according to current thinking. [ ] suggested making a "dry run" during the next week and [ ] agreed. Each person at this meeting will prepare a Fitness Report on someone before next weeks' staff meeting.

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OCh/G/RR:HGR:jmd

Distribution:

- 1 - D/GG
- 1 - D/GC
- 1 - D/GL
- 1 - D/GP

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